



- I** - Information / Interview Process / Interview Style
  
- N** - Neat, tidy, appropriate dress / Network & References / Notes for Role & Company
  
- T** - Timely / Traffic or Transit / Take time to over prepare
  
- E** - Elevator Pitch / Examine previous interview experience
  
- R** - Rehearse / Research / Resume / Relax
  
- V** - Value / Validate
  
- I** - Inquiry & Questions / Inclusion
  
- E** - Equality mindset / Eye contact & Communication / Express authentically / EQ / Enjoy
  
- W** - What are the next steps?
  - Where are you in the interview process?
  - Who is the best contact for follow-up and when if I don't hear back?
  - Warm goodbye
  - Write a thank you note or email within 2 days